

CIRCULAR — MEETING - 1

5-6-2017.

It is to inform that there will be IQAC meeting in the Principal Chamber on 06.6.2017 at 3 PM to discuss the following agenda. All the members of IQAC are requested to attend the meeting.

Agenda:

1. To discuss on results.
2. To discuss on the admissions.
3. To conduct career oriented programmes to create awareness on Career options
4. To take measures to minimize the dropout rates and to enhance the enrolment of the students.
5. To extend the IQAC Committee.
6. To Submit the AQAR of 2016-17 to the NAAC website.

Signatures :

1. Chair person : V.V.S. Kumar
2. IQAC coordinator : H. Gul
3. IQAC members : 1. P. S.  
2. P. H.
4. Senior faculty : 1. Srinivas  
2. Arjun
5. Administrative officer : 1. Uma
6. Student representatives : 1. O. Naveed & M. B. C.  
2. V. Ganesh & B. R. K.

IQAC MEETING. - 1

06-6-2017.

The IQAC meeting is conducted in the Principal chamber on 06-6-2017 at 3PM. After discussions the following resolutions were made.

Resolutions :

1. Resolved to conduct remedial coaching classes by the experts from neighbouring colleges.
2. To see the admission process in fast way.
3. To conduct the Career oriented programmes in the last week of June and August months.
4. To distribute the fliers and to campaign for the enhancement of admissions.
5. Extended the IQAC committee,
6. resolved to submit the AQAR of 2016-17.

\* Newly constituted IQAC committee include,  
 IQAC members : Sri K. Nagaraju Setty, Smt. N. Jaye  
 Lakshmi, Librarian.  
 Lecturer in Chemistry.

Signatures :

1. Chair Person : V V S Kumar
2. IQAC Coordinator : H. Kumar
3. IQAC members : 1. D. Rama Devi  
2. P. H. ...
4. Senior faculty : 1. Biswajit  
2. J. ...
5. Administrative officer : ...
6. Student representatives : 1. O. ...  
2. V. G. ...



## CIRCULAR - MEETING - 2

23.8.2017

All the IQAC Committee members are requested to attend the IQAC meeting on 24.8.17 at 3PM in the Principal Chamber to discuss the following agenda.

## AGENDA :

1. To conduct remedial coaching classes for slow learners.
2. To organize educational field trips.
3. To conduct Career guidance programmes and Soft Skill trainings.
4. To conduct certificate course in spoken English.
5. To conduct Health awareness and Disaster management work shop.

## Signatures :

1. Chair Person : V. S. Kumar
2. IQAC Coordinator : M. Subramanian
3. IQAC members :
  1. ~~\_\_\_\_\_~~
  2. N. Raju
  3. P. S.
  4. P. H.
4. Senior faculty members :
  1. Singh
  2. \_\_\_\_\_
5. Administrative officer : \_\_\_\_\_
6. Student representatives :
  1. O. Naveed III BZC
  2. V. Ganesh III B com CoB

## IQAC MEETING - 2

24.8.2017.

The IQAC meeting is conducted in the Principal's Chamber on 24.8.17 at 3PM and the following resolutions were made.

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## Resolutions :

1. To conduct Remedial Coaching classes by external experts in the month of September
2. To conduct Educational fieldtrips to 11<sup>th</sup> year students in the month of September
3. To conduct the Career guidance programme by Skill development Corporation -
4. To start the <sup>40 day</sup> certificate course in Spoken English in the month of November
5. To conduct the Health awareness and disaster management programmes in November

## Signatures :

1. Chair Person : VVS Kumar

2. IQAC Coordinator : M. Sube

3. IQAC members : 1. ~~\_\_\_\_\_~~

2. N. Jayalaxmi

3. ~~\_\_\_\_\_~~4. P. ~~\_\_\_\_\_~~4. Senior faculty member : 1. ~~\_\_\_\_\_~~2. ~~\_\_\_\_\_~~5. Administrative officer : ~~\_\_\_\_\_~~

6. Student representatives : 1. O. Naveed M. BZE

2. V. Ganesh ~~\_\_\_\_\_~~ B. Carver

## CIRCULAR - MEETING - 3

21.11.17

All the IBAC Committee members are requested to attend the IBAC meeting on 22.11.17 at 3-30pm in the Principal's chamber to discuss the agenda given below.

## Agenda :

1. To observe the road safety week by inviting officials from RTO office to make the students aware on road safety measures.
2. To monitor the construction of compound wall and administrative block.
3. To monitor the digital room work.

## Signatures :

1. Chair Person : V. S. Kumar
2. IBAC Coordinator : M. Kumar
3. IBAC members :

1. [Signature]
2. [Signature]
3. [Signature]
4. [Signature]

## 4. Senior faculty members :

1. [Signature]2. [Signature]

## 5. Administrative officer :

[Signature]

## 6. Student representatives :

1. O. Navdeep III BSc2. V. Ganesh III BSc

IQAC MEETING - 3

22-11-17

The IQAC meeting is conducted in the Principal's chamber on 22.11.17 at 9.30am and discussion is made on the agenda. The resolutions are :

Resolutions :

1. To conduct an awareness programme on Road Safety measures with regard to Road Safety Week. A programme of eventuating by Sri Sivaajal, S.T, Pedde Kaduburu to be invited. Smt - Kusuma, MVI, RTO, Adoni to be invited for the road safety measures programme.
2. To monitor the construction
3. To monitor the digital room work

Signatures :

1. Chair Person : VVS Kumar
2. IQAC coordinator : H. Suba
3. IQAC members :
  1. ~~\_\_\_\_\_~~
  2. N. Rajul
  3. P.
  4. P.H.
4. Senior faculty members :
  1. R. Jini
  2. \_\_\_\_\_
5. Administrative Officer : \_\_\_\_\_
6. Student representatives :
  1. O. Naveed BZC
  2. V. Ganesh BZC



CIRCULAR - MEETING - 4

22-1-2018

There will be IQAC meeting in the Principal's Chamber on 23-1-2018 at 3pm to discuss on the following agenda.

Agenda :

1. To prepare AQAR of 2017-2018 academic year.
2. To prepare a proforma of activities and to circulate it among the staff.
3. To prepare AADPI.
4. To prepare Institutional action plan for the academic year 2018-2019.


Signatures:

1. Chair Person : 

2. IQAC coordinator : 

3. IQAC members :

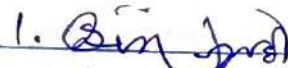
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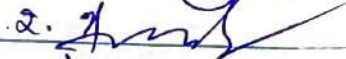
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3. 

4. 

4. Senior faculty members :

1. 

2. 

5. Administrative Officer :



6. Student representatives :

1. O. Naved III BZC

2. V. Ganesh III BZC [CA]

IQAC MEETING - 2

23.1.2018.

The IQAC meeting is held in the Principal's chamber on 23.1.2018 at 3PM under the chairmanship of Principal Dr. VVS Kumar and after discussions the following resolutions were approved by the members present.

Resolutions:

1. Resolved to authorize the IQAC coordinator to prepare AQAR of 2017-18 and place the same in the next IQAC meeting for consideration.
2. The proforma of activities to be circulated and requested the staff to show the activities of their departments.
3. Resolved to authorize the IQAC coordinator and members to prepare AAOPI of 2017-18.
4. It is resolved to prepare Institutional action plan by authorizing Principal, IQAC coordinator, Senior lecturers and members of IQAC.

Signatures:

1. Chair person : VVS Kumar
2. IQAC Coordinator : H. Subra
3. IQAC members : 1. [Signature]  
2. N. Jagan  
3. [Signature]  
4. P. H. [Signature]

5. Senior faculty members : [Signature]  
1. [Signature]  
2. [Signature]
6. Administrative officer : [Signature]
7. Student representatives : 1. O. Naveed UBEC  
2. V. Ganesha UBEC



## CIRCULAR - MEETING - 5

5.3.2018

All the IQAC committee members are here by informed to attend the meeting on 6.3.2018 at 3-30PM in Principal's chamber to discuss on the following agenda.

1. To discuss on Academic Audit.
2. To prepare Student Satisfaction Survey, feed back on curriculum by students, Parents.
3. To update the records of evidences for Academic Audit.
4. To collect activity registers from all the faculty.

## Signatures :

1. Chair Person : Vuskan2. IQAC Coordinator : M. A. Khan

3. IQAC members :

1. ~~Farhat~~2. N. Saigal3. P. J.4. P. H.

4. Senior faculty members :

1. B. J. J.2. J. J.5. Administrative officer : L. J.

6. Student representatives :

1. O. Naveed. M. B. Z. C.2. V. Ganesh. M. B. Z. C.

IQAC MEETING - 5

6.3.2018.

The IQAC meeting is held in the Principal's chamber on 6.3.2018 at 3-30pm under the chairmanship of Principal Dr. V.V.S. Kumar and after discussions, the following resolutions are approved by the members.

Resolutions :

1. IQAC Coordinator is authorized to monitor the academic audit.
2. To authorize IQAC Coordinator to prepare Student Satisfaction Survey, feed back on curriculum by students Parents.
3. IQAC Coordinator is authorized to monitor the records of evidences.
4. To authorize the IQAC Coordinator to collect the activity register.

Signatures : Chair Person : V.V.S. Kumar

IQAC coordinator : H. Guntur

1. [Signature]
2. [Signature]
3. [Signature]
4. [Signature]

4. Senior Faculty members:

1. [Signature]
2. [Signature]

5. Administrative officer : [Signature]

6. Student representatives:

1. O. Naveed III BZC
2. V. Ganesh III BZC

Seen  
[Signature]  
Academic Advisor  
14/3/18

